

## ELECTION OF SCHOOL CAPTAINS / COUNCILLORS

The process for the election of school captains/councillors is as follows:

### Essential Criteria

- Shows the ability to make decisions for themselves (without peer pressure).
- Demonstrates exemplary behaviour – acts with integrity, honesty and respect. (Not been **repeatedly** in the Blue Book or to the Principal for negative behaviours in current year).
- Has shown a willingness to be involved in extracurricular activities.
- Possesses strong communication skills. (written/verbal, reflective listening).
- Proudly wears school uniform, prepared to wear formal school uniform in leadership role.

### Role Description

- To provide leadership to the school body.
- To represent and speak publicly on behalf of the student body at school functions.
- To represent the school at community functions.

### Procedures

1. The Assistant Principal and Principal will address the Year 5 group and describe the work of the captains, criteria and the process that will be followed.
2. Each Year 5 student is given a nomination form. These are completed as detailed and returned to the principal within the specified time frame.
3. The executive staff will check each nominee for behaviour patterns over the past year. Repeated appearance in Blue Book/Detention Book or to the Principal will negate the nomination. The final nomination list will be prepared.
4. The Principal and Stage 3 Assistant Principal will formally interview each nominee. If there are more than 16 initial nominees, the Principal and Stage 3 Assistant Principal will cull the list to make a final shortlist of not more than 16 nominees. The final list of nominees will represent the best prospective Stage 3 leaders, both boys and girls.
5. On a specified day, each of the final nominees will be given the opportunity to present a speech to Years K–5. The nominees will be told of the speech requirements and given time at school to prepare. The nominees will present their prepared speeches at a suitable time during the same day.
6. Photos of each nominee will be drawn from a hat and placed in that order on the ballot paper. Following the presentation of speeches, all students in K–5 will vote for 8 school leaders, by marking a 1 to 8 on the ballot paper. Voting will be secret and votes will be counted by staff members, supervised by executive staff.
7. Each staff member will also vote in a secret ballot.
8. The two girls with the most votes will be proposed for School Captain and Vice Captain, and the two boys with the most votes will be proposed for School Captain and Vice Captain. The next four students with the highest number of votes will complete the SRC.
9. The results of the voting will be taken as a **recommendation** from the staff and student body to the school executive. The Principal and school executive will ratify the final decision.

*\*Policy endorsed by the School Council – August 2012*

## **LEADERSHIP NOMINATIONS GUIDELINES**

### **Criteria for Leaders**

- Shows the ability to make decisions for themselves (without peer pressure).
- Demonstrates exemplary behaviour – acts with integrity, honesty and respect. (Not been repeatedly in the Blue Book or to the Principal for negative behaviours).
- Has shown a willingness to be involved in extracurricular activities.
- Displays initiative and works well as a team member.
- Possesses strong communication skills (written/verbal, reflective listening).
- Proudly wears school uniform and is prepared to wear formal school uniform in their leadership role.

### **Job Expectations**

When a member of the school's SRC, students will be expected to exhibit certain behaviours and may be required to perform a range of duties.

1. Being an active participant in school programs
  2. Organising and running school assemblies
  3. Choosing recipients and presenting school awards
  4. Assisting playground issues – toilets, canteen, movement in the playground
  5. Addressing dignitaries
  6. Assisting in co-ordinating school events
  7. Reporting on current issues that arise from peer support and/or peer mediation
  8. Contributing as a member of active school teams e.g. sport, student welfare, SRC etc. possibly including addresses at staff meetings
  9. Assisting new students to the school and implementing an induction program
  10. Representing NRPS at formal events
- ... and others duties as required.

*\*Policy endorsed by the School Council – August 2012*

